

PUBLIC WORKS COMMITTEE MEETING
CITY HALL COUNCIL CHAMBERS
October 30, 2018

MEMBERS PRESENT Jim Webber, Paul Deziel

ABSENT Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz

Meeting was called to order by Webber. 5:30 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES – September 27, 2018 POSTPONED to November 27, 2018 meeting.

LAKE SHILLELAGH PRIVATE ACCESS Mroz indicated a private resident requested access to the rear of his property by use of the city maintenance easement for Lake Shillelagh. He noted in accordance to the Oakridge Declaration of Protective Covenants, an access easement between lots 70 and 87 was established for City access for the purpose of maintaining the storm water pond. He added that maintenance of the pond is the responsibility of the City of Hudson, however, Mroz stated the land is still owned by individual property owners. Mroz explained that in order for the resident to gain access to his property, consent from all effected owners before trespassing on their land would be needed. He stated the city has no jurisdiction to allow access and recommends installing a gate if use of the asphalt trail becomes an issue.

MOTION by Deziel, second by Webber to decline the request for access on the City easement and to authorize city staff to install a permanent gate if issues continue with individuals using the trail without approval from the property owners. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON THE SHOVELING OF PRIVATE SIDEWALKS POLICY

Mroz introduced a new standard operating procedure (SOP) for shoveling of private sidewalks. According to Ordinance §212-9; Property owners have 24 hours after the cessation of a snowfall to remove snow from the sidewalk or the City will remove the snow and ice, and the cost will be billed to the property owner per the current City Fee Schedule. Currently, the City hires a contractor to remove snow from private walkways that violate said ordinance, however due to delays in scheduling the work and billing, Mroz suggest bringing these duties in house. Residents who are in violation will receive a door hanger referencing Ordinance §212-9 and given a chance to correct the violation. Any subsequent violation of the same property, the City will remove the snow and bill the adjacent resident a minimum \$66.56. The property owner will receive only one notice per season.

MOTION by Deziel, second by Webber to approve the Standard Operating Procedure for shoveling of private sidewalks, accompanying notice (door hanger), and to implement the fee of \$66.56, per the average full-time employee wage, and most current Wisconsin DOT classified equipment rates. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON SNOW STORAGE Mroz stated the city no longer has a main snow storage site due to the development at the St Croix Meadows. He stated the only space left is Grandview Park and Prospect Park, with stipulations. City staff was contacted by a local businessman for possible use of space however a price would need to be negotiated. Mroz suggested including the need for snow storage space in the newspaper write up on winter policies and procedures. NO ACTION NEEDED.

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PROJECT UPDATE Mroz updated the Committee on city projects:

- Vine Street feasibility study, engineering LOE, and plan creation to go in front of council for approval
- Mroz showed staff the draft MS4 Storm Water Map that SEH has developed as part of the City's MS4 requirements

FUTURE AGENDA ITEMS Atkins Hoggatt requested information on the GIS system. Deziel requested a snow plowing priority map.

MOTION by Deziel, second by Webber to adjourn the meeting. 6:38 p.m. MOTION CARRIED.

Submitted by,

Michael Mroz
Public Works Director